

Application for Employment

An Equal Opportunity Employer

Applicants are considered for all positions without regard to race, color, religion, gender, national origin, age, marital or veteran status, medical condition or handicap, or any other legally protected status.

(Please Print)

Position(s) Applied For			Date of Application		
How did you learn about us? Newspaper Ad ___ Friend/Relative ___ Walk-In ___ Social Media ___ Other _____					
Last Name		First Name		Middle	Social Security Number - -
Address/P.O. Box			City		State/Zip Code
Telephone Number(s)			E-mail Address		

Are you over the age of 18 years old? Yes No

If under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? Yes Date(s) _____ No

Have you ever been employed with us before? Yes Date(s) _____ No

Are you legally eligible for employment in this country? Yes No

(Proof of citizenship or the right to work in the U.S. will be required upon employment.)

On what date would you be available for work? _____

What is your desired salary range? \$ _____

Have you ever been convicted of a felony? Yes No

Conviction will not necessarily disqualify an applicant from employment

If yes, please explain _____

Education	High School				College/University				Graduate/Professional			
School Name & Location												
Years Completed (circle one)	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree Earned & Course of Study (Include any honors received.)												

Describe any specialized training, apprenticeship, skills and/or extra-curricular activities, including workshops, short courses, and/or certificates: _____

References Provide three (3) business/work, school or personal references that are not related to you.

Name	Telephone	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment Experience

Complete the information below, beginning with your present or most recent job (Attach an additional sheet if necessary.)

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting		
Job Title	\$ Per (circle) Hour Year		May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor	Final		
Reason for Leaving	\$ Per (circle) Hour Year		If No, reason:
Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting		
Job Title	\$ Per (circle) Hour Year		May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor	Final		
Reason for Leaving	\$ Per (circle) Hour Year		If No, reason:
Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting		
Job Title	\$ Per (circle) Hour Year		May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor	Final		
Reason for Leaving	\$ Per (circle) Hour Year		If No, reason:

Applicant's Statement:

I certify that all information provided herein is true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment, resume, or job interview as may be necessary in arriving at an employment decision. I hereby waive any and all rights and claims I may have regarding the employer or its representatives for using such information in the employment process and all other persons for furnishing such information.

This application for employment shall be considered active for a period of time not to exceed six (6) months. Any applicant wishing to be considered for employment beyond this time period should reapply and complete a new application.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may terminate Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless an authorized executive of this organization specifically acknowledges such change in writing. This application does not constitute an employment offer, agreement, or contract.

In the event of employment, I understand that false, incomplete or misleading information provided in my application or interview(s) may result in termination. I also understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date Completed